

**GROSSMONT-CUYAMACA COMMUNITY COLLEGE DISTRICT
ADMINISTRATIVE TECHNOLOGY ADVISORY COMMITTEE (ATAC)
MEETING AGENDA
NOVEMBER 19, 2015 – 10:00 to 10:45 a.m.
VIDEO CONFERENCE - CUYAMACA I-107 & GROSSMONT DISTANCE ED ROOM**

New and Relevant Issues to Be Discussed

1. Colleague
 - a. Software Upgrades
 - i. Quarterly updates – DIT / Timeline
 - b. Academic Program / Major – follow up meeting done
 - c. Assignment Letter
2. Student Success
 - a. Degree Audit for Students – working with vendor to finalize student authentication in test environment
 - b. Document Imaging
 - i. Upgrade needed
 - ii. Developing Implementation plan to support Doc Types (Counseling, EOPS, DSPS, etc.)
 - c. SEVIS – before end of year 2015
 - d. Bus Analysts – working with HR
3. Email upgrade & Office 365
4. Roll out Office 2013 – memory and another email
5. Course Descriptions in WebAdvisor
6. EMA – Enrollment Management Analysis report – being tested – next steps
7. Securing Customer Information / Security – Plan Draft – Steve Abat
8. Other

Information Items – Discussed as Requested

Ongoing Projects with Change in Status

1. Transcript Requests – moving forward – working thru Form Fusion/Layout and formatting w Credentials
2. HelpDesk Software – RemedyForce – Fall/Spring implementation
3. Memory Upgrades
 - a. Finalizing installation at Grossmont, Installed at Cuyamaca
 - b. SSSP data nightly integration from Cynosure and SARS directly – working with Vendors
4. Workday - Material on the Intranet – check it out! (<http://intranet.gcccd.edu/workday/meetings.html>)
5. DART training and TES training – nothing further scheduled or actions items for IS

Ongoing Projects

1. SSSP data nightly integration from Cynosure and SARS directly – working with Vendors
2. Network Infrastructure
 - a. Wireless Assessment done
 - i. HP Aruba acquisition and new product line
 - ii. developing implementation plan and costs
 - iii. Network Infrastructure - new routers and core switches to be purchased
3. WEB UI – roll out

4. CurricUNET – Engaged new vendors – Waiting for Fall 2015 meeting
5. 4 year CIP approval – VPs of Instruction / Instructional Office Workday Deployment
6. OpenCCCApply
 - a. International – still waiting – said June, just waiting
 - b. Supplemental (Student Success Committee)

Meetings for 2015

1. Fall dates will be 12/17